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# sales supervisor

**Posted by:** Regina Halal Meat & Grocery Store

**Location:** Regina

**Salary:** \$22 Per Hour

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## Job Details

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**Job ID**

NCJ6868786

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**Posting Date :** 29-Aug-2024

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**Expiry Date :** 25-Feb-2025

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**Education :** Secondary (high) school graduation certificate

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**Language :** English

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**Vacancies :** 1

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**Years of Experience :** Fresher (less than 1 year)

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**Job Type :** Full Time

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## Job Description

Supervise and coordinate sales staff and cashiers

Assign sales workers to duties and prepare work schedules

Authorize payments and the return of merchandise

Resolve issues that may arise, including customer requests, complaints and supply shortages

Maintain specified inventory and order merchandise

Prepare reports regarding sales volumes, merchandising and personnel matters

Hire and train or arrange for the training of new sales staff and monitor and report on performance

Ensure the visual standards and image of the store are maintained, such as store displays, signage and cleanliness

May perform the same duties as workers supervised

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**To apply for this job vacancy, please send your resume along with a cover letter and a reference letter from your previous employer to the following email: [rhmgrocerystore@gmail.com](mailto:rhmgrocerystore@gmail.com)**

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