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Restaurant manager

Posted by: Guac Mexi Grill

Posting date: 16-Oct-2024 **Closing date:** 14-Apr-2025

Education: Bachelor's degree

Language: English

Job location: Perth

Salary: \$29.50 Per Hour

Years of Experience: 3 years

Vacancy: 1

Job Type: Full Time

Job id: NCJ3873012

Job description:

Tasks

- Analyze budget to boost and maintain the restaurant's profits
- Develop budget to determine cost of food, ingredients, alcohol, kitchen and cleaning supplies
- Evaluate daily operations
- Modify food preparation methods and menu prices according to the restaurant budget
- Monitor revenues to determine labour cost
- Monitor staff performance
- Plan and organize daily operations
- Recruit staff
- Set staff work schedules
- Supervise staff

- Determine type of services to be offered and implement operational procedures
- Balance cash and complete balance sheets, cash reports and related forms
- Enforce provincial/territorial liquor legislation and regulations
- Organize and maintain inventory
- Ensure health and safety regulations are followed
- Negotiate with clients for catering or use of facilities
- Participate in marketing plans and implementation
- Address customers' complaints or concerns
- Provide customer service

Supervision

- 5-10 people
- Staff in various areas of responsibility

Experience and specialization

Computer and technology knowledge

- MS Office
- MS Outlook

Additional information

Personal suitability

- Accurate
- Client focus
- Organized
- Ability to multitask