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# Digital Marketing Coordinator

**Posted by:** Catch 122 Cafe Bistro

**Location:** North Vancouver

**Salary:** \$31.25 Per Hour

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## Job Details

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**Job ID**

NCJ6182581

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**Posting Date :** 29-Jan-2025

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**Expiry Date :** 28-Jul-2025

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**Education :** Secondary (high) school graduation certificate

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**Language :** English

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**Vacancies :** 1

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**Years of Experience :** 1 year

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**Job Type :** Full Time

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## Job Description

We are looking for 1 digital marketing coordinator position for our restaurant in North Vancouver.

Duties:

- Develop communication strategies

- Perform administrative tasks

- Assist in the preparation of brochures, reports, newsletters and other material

Gather, research and prepare communications material

Initiate and maintain contact with the media

Prepare and/or deliver educational, publicity and information programs, materials and sessions

Prepare or oversee preparation of reports, briefs, bibliographies, speeches, presentations, Website content and press releases

Conduct online marketing, E-commerce and Website promotions

Develop marketing strategies

Maintain and manage digital database

Write and edit press releases, newsletter and communications materials

Requirements:

- Knowledge of English
- At least 1 year of related experience
- Secondary (high) school graduation certificate

Salary: \$31.25 hourly for at least 30 hours per week.

Please send your resumes at: [catch122jobs@yahoo.com](mailto:catch122jobs@yahoo.com)

Only qualified candidates will be contacted for an interview

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**To apply for this job vacancy, please send your resume along with a cover letter and a reference letter from your previous employer to the following email: [catch122jobs@yahoo.com](mailto:catch122jobs@yahoo.com)**

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