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# Finance coordinator

**Posted by:** Joardene International Ltd.

**Location:** Scarborough

**Salary:** \$58 Per Hour

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## Job Details

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**Job ID**

NCJ4379202

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**Posting Date :** 10-Jul-2025

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**Expiry Date :** 06-Jan-2026

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**Education :** Bachelors

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**Language :** English

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**Vacancies :** 1

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**Years of Experience :** 2 years

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**Job Type :** Full Time

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## Job Description

Employer: Joardene International Ltd.

Financial Coordinator Responsibilities

- Assess, direct, and oversee the financial and accounting operations of the business on a daily basis.

- Implement and design procedures, financial policies, and strategies specific to our industry.
- Oversee and prepare financial performance summaries, profit margins, and detailed cost analyses in regular reports.
- Analyze and adjust forecasts while managing the company's financial planning and budget processes.
- Develop financial models to support decision-making and simulate scenarios specific to our operations.
- Optimize and review financial reporting tools, accounting systems, and investment strategies, providing actionable recommendations to leadership.
- Manage, train, and hire financial and accounting staff to build a strong and efficient team.
- Liaise with financial consultants, auditors, and investors, serving as the main point of contact for external stakeholders.
- Evaluate new business opportunities such as expansions, acquisitions, and establishing profit benchmarks for each.
- Deliver insights on profitability and financial trends to senior management, ensuring operational efficiency is maintained.

This is a full-time permanent position.

These are the qualifications needed for the position:

- A bachelor's degree in business administration, economics, accounting, commerce or a related field is required
- Several years of experience in accounting, auditing, budgeting, financial planning and analysis or other financial activities are required.

Salary: \$58 per hour

Location: 4500 Sheppard Avenue East, suite 45, Scarborough, ON M1S 3R6

Please send your resume to: [joardenehr@gmail.com](mailto:joardenehr@gmail.com)

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**To apply for this job vacancy, please send your resume along with a cover letter and a reference letter from your previous employer to the following email: [joardenehr@gmail.com](mailto:joardenehr@gmail.com)**

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