

# **KITCHEN SUPERVISOR (NOC 62020)**

Posted by: 1575006 Alberta Ltd O/A The Pony Express

Location: Ponoka

Salary: \$17.50 Per Hour

#### **Job Details**

Job ID

NCJ6882700

Posting Date: 16-Jul-2025

Expiry Date: 12-Jan-2026

Education: Secondary (high) school graduation certificate

Language: ENGLISH

Vacancies: 1

Years of Experience: 1 year

Job Type: Full Time

# **Job Description**

TITLE: KITCHEN SUPERVISOR (NOC 62020)

EMPLOYER: 1575006 Alberta Ltd O/A The Pony Express

Job details

3611 highway 2A Ponoka, AB T4J 1J8

On site

17.50 hourly / 35 to 40 hours per week

Permanent employment

Full time

Day, Evening, Morning, Overtime, Shift

Starts as soon as possible

1 vacancy

#### **Overview**

#### Languages

English

#### **Education**

Secondary (high) school graduation certificate

#### **Experience**

1 year to less than 2 years

#### On site

Work must be completed at the physical location. There is no option to work remotely.

#### Work setting

Restaurant

## Responsibilities

#### **Tasks**

Establish methods to meet work schedules

Requisition food and kitchen supplies

Supervise and co-ordinate activities of staff who prepare and portion food

Train staff in job duties, sanitation and safety procedures

Estimate ingredient and supplies required for meal preparation

Ensure that food and service meet quality control standards

Address customers' complaints or concerns

Prepare and submit reports

Establish work schedules

#### Supervision

3-4 people

#### Additional information

#### **Personal suitability**

Flexibility

Team player

### **Employment groups**



This employer promotes equal employment opportunities for all job applicants, including those self-identifying as a member of these groups:

#### Support for newcomers and refugees

• Provides diversity and cross-cultural trainings to create a welcoming work environment for newcomers and/or refugees

#### Support for youths

 Provides awareness training to employees to create a welcoming work environment for youth

#### Support for Indigenous people

 Provides cultural competency training and/or awareness training to all employees to create a welcoming work environment for Indigenous workers

### Who can apply for this job?

#### The employer accepts applications from:

- Canadian citizens and permanent or temporary residents of Canada
- other candidates, with or without a valid Canadian work permit

## How to apply

#### By email

ironhorseponoka@gmail.com

To apply for this job vacancy, please send your resume along with a cover letter and a refrence letter from your previous employer to the following email: ironhorseponoka@gmail.com

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