



operations supervisor

Posted by: 5053335 Ontario Inc. O/A We Care Rehab Clinic

Location: Hamilton

Salary: \$36 Per Hour

Job Details

Job ID

NCJ5259493

Posting Date : 17-Oct-2025

Expiry Date : 15-Apr-2026

Education : College/CEGEP

Language : English

Vacancies : 1

Years of Experience : 1 year

Job Type : Full Time

Job Description

Tasks

Train workers in duties and policies

Prepare and submit reports

Ensure smooth operation of equipment
Resolve work problems, provide technical advice and recommend measures to improve productivity and product quality
Co-ordinate, assign and review work
Requisition or order materials, equipment and supplies
Co-ordinate activities with other work units or departments
Offer mentoring
Consult with clients after sale to provide ongoing support
Review and examine insurance claims
Establish work schedules and procedures

Supervision

5-10 people

Experience and specialization

Computer and technology knowledge

MS Excel
MS Outlook
MS PowerPoint
MS Word

Additional information

Personal suitability

Efficient interpersonal skills
Excellent oral communication
Excellent written communication
Flexibility
Organized
Reliability
Team player

To apply for this job vacancy, please send your resume along with a cover letter and a reference letter from your previous employer to the following email: info.hamilton@wecarerehab.ca

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