

Sales Supervisor

Posted by: Heppy's Pie Lady Inc.

Location: Halifax

Salary: \$31 Per Hour

Job Details

Job ID

NCJ6947264

Posting Date: 14-Nov-2025

Expiry Date: 13-May-2026

Education: College, CEGEP or equivalent experience

Language: English

Vacancies: 1

Years of Experience: 1 year

Job Type: Full Time

Job Description

Tasks:

Assign sales workers to duties

Hire and train or arrange for training of staff

Authorize payments by cheque

Order merchandise
Authorize return of merchandise
Establish work schedules
Sell merchandise
Prepare reports on sales volumes, merchandising and personnel matters
Resolve issues that may arise, including customer requests, complaints and supply
shortages
Organize and maintain inventory
Supervise and co-ordinate activities of workers
Manage cash
Conduct performance reviews
Supervise office and volunteer staff
Work conditions and physical capabilities:
Fast-paced environment
Work under pressure
Tight deadlines
Attention to detail
Personal suitability:
Accurate
Client focus
Organized
Reliability
Team player
Dependability
Ability to multitask
Computer and technology knowledge:
iOS
MS Outlook

Willing to travel	

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