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# sales and marketing coordinator

**Posted by:** zorbas bakery and foods ltd.

**Location:** Burnaby

**Salary:** \$36.60 Per Hour

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## Job Details

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**Job ID**

NCJ7312285

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**Posting Date :** 07-Feb-2026

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**Expiry Date :** 27-Feb-2026

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**Education :** Bachelor's degree

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**Language :** English

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**Vacancies :** 1

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**Years of Experience :** 1 year

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**Job Type :** Full Time

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## Job Description

**sales and marketing coordinator** Verified

Posted on January 14, 2026 by zorbas bakery and foods (2005) ltd.

**Job details**

Burnaby, BC  
V5J 4S1

On site

36.60 hourly / 30 hours per week

Permanent employment

Full time

Evening, Shift, Morning, Day, Overtime available

Starts as soon as possible

Benefits: [Health benefits](#)

1 vacancy

Job Bank #3484993

## Overview

### Languages

English

### Education

Bachelor's degree

### Experience

1 year to less than 2 years

### On site

Work must be completed at the physical location. There is no option to work remotely.

## Responsibilities

### Tasks

Develop communication strategies

Prepare written material such as reports, briefs, website content

Provide consultation on planning and starting of new businesses.

Publicize activities, workshops, meetings and other events for fundraising or information purposes

Administer programs to promote industrial and commercial business investment in rural and urban areas

Perform administrative tasks

Plan development projects

Develop social and economic profiles of an area to encourage industrial and commercial investment

Prepare reports, research papers, educational texts or articles

Design market research questionnaires

Conduct online marketing, E-commerce and Website promotions

Develop marketing strategies

## Benefits

### Health benefits

Dental plan

Disability benefits

Health care plan

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### Who can apply for this job?

#### You can apply if you are:

- a Canadian citizen
- a permanent resident of Canada
- a temporary resident of Canada with a valid work permit

**Do not apply if you are not authorized to work in Canada.** The employer will not respond to your application.

## How to apply

### Direct Apply

By Direct Apply

[Additional ways to apply](#)

### By email

[foodszorbas@gmail.com](mailto:foodszorbas@gmail.com)

### Advertised until

2026-02-13

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To apply for this job vacancy, please send your resume along with a cover letter and a reference letter from your previous employer to the following email: [foodszorbas@gmail.com](mailto:foodszorbas@gmail.com)

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