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# Cleaning service general manager (Twin Phoenix Building Maintenance Inc.)

**Posted by:** Twin Phoenix Building Maintenance Inc.

**Location:** Surrey

**Salary:** \$47 Per Hour

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## Job Details

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**Job ID**

NCJ7173853

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**Posting Date :** 27-Feb-2026

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**Expiry Date :** 26-Aug-2026

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**Education :** College/CEGEP or equivalent experience

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**Language :** English

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**Vacancies :** 1

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**Years of Experience :** 2 years

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**Job Type :** Full Time

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## Job Description

Twin Phoenix Building Maintenance Inc. is seeking an experienced and results-driven **1 Cleaning Service General Manager** to oversee and manage all aspects of cleaning and building maintenance operations in various locations in Lower-Mainland, BC especially in Surrey. The successful candidate will be responsible for planning, directing, and coordinating daily operations to ensure high-quality service delivery, client

satisfaction, and efficient use of resources.

Key responsibilities include supervising cleaning and maintenance staff, managing schedules and workloads, developing operational policies and procedures, ensuring health and safety compliance, handling client relations, preparing budgets, and monitoring performance and service standards.

Job Details:

### **Languages**

English

### **Education**

College/CEGEP  
or equivalent experience

### **Experience**

1 year to less than 2 years

### **On site**

Work must be completed at the physical location. There is no option to work remotely.

### **Work setting**

Various locations  
Urban area

## **Responsibilities**

### **Tasks**

Allocate material, human and financial resources to implement organizational policies and programs

Authorize and organize the establishment of major departments and associated senior staff positions

Co-ordinate the work of regions, divisions or departments

Establish objectives for the organization and formulate or approve policies and programs

Represent the organization, or delegate representatives to act on behalf of the organization, in negotiations or other official functions

Select middle managers, directors or other executive staff; delegate the necessary authority to them and create optimum working conditions

### **Supervision**

More than 20 people

Staff in various areas of responsibility

## **Additional information**

### **Transportation/travel information**

- Valid driver's licence
- Vehicle supplied by employer
- Own vehicle

### **Work conditions and physical capabilities**

- Fast-paced environment
- Work under pressure
- Tight deadlines
- Attention to detail
- Large workload

### **Personal suitability**

- Excellent oral communication
- Excellent written communication
- Flexibility
- Organized
- Team player
- Initiative

## **Benefits**

### **Health benefits**

- Dental plan
- Paramedical services coverage

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**To apply for this job vacancy, please send your resume along with a cover letter and a reference letter from your previous employer to the following email: [twinphoenixmaintenancehr@gmail.com](mailto:twinphoenixmaintenancehr@gmail.com)**

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