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Assistant manager - retail

Posted by: 0919984 B.C. LTD

Posting date: 05-Nov-2024 **Closing date:** 25-Nov-2024

Education: High School Diploma

Language: English

Job location: Quesnel

Salary: \$33.75 Per Hour

Years of Experience: Fresher (less than 1 year)

Vacancy: 1

Job Type: Full Time

Job id: NCJ4101304

Job description:

Work setting

- Remote location
- Willing to relocate
- Convenience store
- Gas bar
- Department store
- Retail business

Responsibilities

Tasks

- Manage staff and assign duties

- Determine merchandise and services to be sold
- Plan budgets and monitor revenues and expenses
- Determine staffing requirements
- Resolve problems that arise, such as customer complaints and supply shortages
- Plan, organize, direct, control and evaluate daily operations
- Recruit, hire and supervise staff and/or volunteers
- Oversee payroll administration
- Conduct performance reviews
- Supervise office and volunteer staff

Supervision

- 1 to 2 people